

# TRUTH-IN-LENDING ACT OWNERSHIP TRANSFER NOTICE CHECKLIST

## Borrower

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Loan Number: \_\_\_\_\_

## Old Creditor (owner)

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

## New Creditor (owner)

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Agent to act on behalf of new creditor:

**FCI Lender Services  
8180 East Kaiser Blvd.  
Anaheim Hills, CA 92808  
(800) 931-2424**

- Original Principal amount of the loan: \_\_\_\_\_
- The date of Loan Purchase: \_\_\_\_\_
- The County and State where transfer of ownership of the debt is recorded:  
\_\_\_\_\_
- Any other relevant information regarding the new creditor: \_\_\_\_\_
- New creditor license number (unless exempt): \_\_\_\_\_

Submit this TILA CHECKLIST to FCI with a processing fee of \$45 per Loan for 1-9 Loans, or \$25 for 10+ Loans submitted at one time. FCI will send the TRUTH-IN-LENDING ACT OWNERSHIP TRANSFER NOTICE to the borrower based on information supplied herein by the Lender who is signing below. **All information must be included before the letter can be sent.**

This Checklist must be received at least 5 business days before the TILA notification timeframe expires to ensure mailing by the deadline. FCI accepts no liability for incorrect information or for TILA notification timeframe requirements being met.

Submitted by: \_\_\_\_\_  
Print Lender Name

\_\_\_\_\_  
Lender Signature